

PAPILLION CREEK WATERSHED PARTNERSHIP

MEETING MINUTES



Partnership Meeting January 24, 2013 – 10:00 AM – Board Room Natural Resource Center, 8901 S 154th Street, Omaha, NE

Attendants:

The following were in attendance: Robert Hayes (Boys Town), John Kottmann (La Vista), Marty Leming (Papillion), Jerry Chancellor (Ralston), Donna Lynam (Sarpy County), Kris Faris (Gretna), Jake Hansen (MAPA), Jarel Vinduska, Tanna Wirtz (Washington County), George Parizek (JEO), Dave Lampe (FHU), Amanda Grint (P-MRNRD), Lori Laster (P-MRNRD) and Marlin Petermann (P-MRNRD)

Purpose

A meeting of the Partnership was held on the above date in order to discuss topics stated in the attached agenda. The meeting began at approximately 10:04 am.

1. Introductions

- An agenda, sign-up sheet, and handouts were distributed.

2. Nebraska Watershed Network

- Dr. Alan Kolok of the University of Nebraska Omaha talked with the Partnership about the Nebraska Watershed Network. Dr. Kolok has developed a program called “What’s In Your Watershed” where volunteers help assist with assessing water quality in Nebraska. In 2011, test kits were provided to over 100 citizen scientists who tested the Elkhorn River for atrazine on the same day.
- Dr. Kolok also operates a sampling station on the Elkhorn River to study effects of water impairments on aquatic animals. The sampling station continuously pumps water from the river so that animals will be exposed to river water in real time.
- Dr. Kolok is also in the process of designing another station for the Platte River to go on the Lied Pedestrian Bridge. He hopes to also get stations installed on the Missouri River and in the Papio Watershed.
- Dr. Kolok would like to work with members of the Partnership to help with Water Quality Monitoring. Part of the Nebraska Watershed Network is an intern program for two senior undergraduate students.



3. Stormwater Management Plan Tasks

- Amanda Grint stated that this is the fourth year of the five year MS4 permit cycle. While many of the tasks in the Stormwater Management Plan are completed as a group, there are some tasks that each community is responsible for completing and tracking on their own.

4. Other Items of Interest

- The Annual Sediment and Erosion Control Seminar is scheduled for February 6, 2013 at the Regency Marriot from 8 am to noon. Registration is free.

5. Next Meeting Date

- The next meeting will be held February 28, 2013 at 10am at the NRC building.

6. Adjourn

- The meeting adjourned at approximately 10:56 am. An agenda, attendance list, and the handouts passed out at the meeting are available upon request.

Please contact Lori Laster at 444-6222 regarding any questions or comments concerning these meeting minutes.

PAPILLION CREEK WATERSHED PARTNERSHIP

MEETING MINUTES



Partnership Meeting March 28, 2013 – 10:00 AM – Board Room Natural Resource Center, 8901 S 154th Street, Omaha, NE

Attendants:

The following were in attendance: John Kottmann (La Vista), Mark Stursma (Papillion), Jerry Chancellor (Ralston), Lynn Dittmer (MAPA), Marty Grate (Omaha), Dan Fricke (JEO), Brian Henkel (P-MRNRD), Amanda Grint (P-MRNRD), Lori Laster (P-MRNRD) and Marlin Petermann (P-MRNRD)

Purpose

A meeting of the Partnership was held on the above date in order to discuss topics stated in the attached agenda. The meeting began at approximately 10:03 am.

1. Introductions

- An agenda, sign-up sheet, and handouts were distributed.

2. MS4 Annual Report Due April 1, 2013

- Amanda Grint stated that the Annual Report for the MS4 communities is due to NDEQ on April 1. The report template was emailed earlier this week. If anyone is having issues completing the report, please send a letter to Blayne Renner. NDEQ does not accept emailed reports; they must be sent by regular mail.
- Amanda Grint thanked Jim Kee for his work in helping to prepare the report template. She will follow up with Bellevue and Boys Town as they were not in attendance at this meeting.

3. Natural Resources Inventory Update

- Amanda Grint stated that the Partnership attempted to obtain grant funding through EPA for several years in order to be able to complete a Natural Resources Inventory for the Papillion Creek Watershed. The Inventory would pull together data such as land use, soils type, topography, wetland location, and stream geometry in order to better assess areas where natural features are of high quality and should be preserved and to prioritize areas for rehabilitation and restoration. The Partnership has been unsuccessful in



securing outside funding sources and has not been able to move forward with the Inventory.

- Part of the Metropolitan Area Planning Agency's (MAPA) Heartland 2050 project included an environmental element that would gather much of the same data that was proposed for the Inventory. The City of Omaha and the NRD (acting as agent for the Partnership), as well as other groups such as University of Nebraska and Omaha By Design, have been involved in the development of the environmental element.
- MAPA has been able to produce a "Tier 1" assessment of natural resources throughout an 8-county area, including Douglas and Sarpy Counties. They have compiled available data including land use, land cover, soil group, land terrain data, floodplain data, vegetative species and much more in to one centralized data base. The compilation is almost complete.
- Amanda Grint and Brian Henkel demonstrated the data, which has been compiled in GIS layers.
- Once the Tier 1 assessment is complete, the Partnership will need to determine a path forward to use the data. The challenge will be determining how the database will be updated and how it will be available for use as a planning tool. Having the database completed may help with future grant applications as there will be more data to leverage when looking at the overall costs of the continuation of the Inventory.

4. Notice of Vote – CBI Systems MS4Web Software Annual Hosting Charge

- Lori Laster stated that the annual hosting fee for the MS4Web software is due. The annual charge is \$15,279. This expenditure must be approved by the Partnership Members each year.

5. Next Meeting Date

- The next meeting will be held April 25, 2013 at 10am at the NRC building.

6. Adjourn

- The meeting adjourned at approximately 11:06 am. An agenda, attendance list, and the handouts passed out at the meeting are available upon request.

Please contact Lori Laster at 444-6222 regarding any questions or comments concerning these meeting minutes.

PAPILLION CREEK WATERSHED PARTNERSHIP

MEETING MINUTES



Partnership Meeting April 25, 2013 – 10:00 AM – Board Room Natural Resource Center, 8901 S 154th Street, Omaha, NE

Attendants:

The following were in attendance: John Kottmann (La Vista), Nick MacGregor (La Vista), Chris Solberg (La Vista), Donna Lynam (Sarpy County), Jim Kee (Omaha), Michelle Colletti (Omaha), Mark Stursma (Papillion), Greg Youll (MAPA), Marty Grate (Omaha), Paul Woodward (Olsson Associates), Amanda Grint (P-MRNRD), Lori Laster (P-MRNRD) and Marlin Petermann (P-MRNRD)

Purpose

A meeting of the Partnership was held on the above date in order to discuss topics stated in the attached agenda. The meeting began at approximately 10:11 am.

1. Introductions

- An agenda, sign-up sheet, and handouts were distributed.

2. Vote – CBI Systems MS4Web Software Annual Hosting Fee

- Lori Laster stated that in February 2010, the Partnership voted to purchase the software with the intent that it would be hosted at the NRD or the City of Omaha. The annual maintenance fee for self hosting was \$4,020. After months of technical issues, CBI agreed to host the software for on their servers for one-year at no cost to the Partnership.
- During the year of CBI hosting the software, the program was accessible and a benefit to the Partnership. However, the annual maintenance fee for CBI to host the program is \$15,279.02. The Partnership agreed to vote on the maintenance fee each year.
- Jim Kee stated that he would contact CBI about providing webinars for training. If there are certain topics that should be addressed, please let him know.
- The Partnership members present voted to pay the annual hosting fee. See attached vote sheet.

3. Notice of Vote – Implementation Plan Update Scope of Work



- Marlin Petermann stated that the current Partnership Interlocal Agreement expires in June of 2014. As part of the renewal of the Interlocal Agreement, an updated Implementation Plan is necessary.
- The Implementation Plan must look at current development pressure and projected costs of structural projects. A proposed scope of work for the implementation plan update will be presented at a Subcommittee meeting on May 9, 2013.

4. Other Items of Interest

- Marty Grate stated that the City of Omaha has started negotiations with NDEQ on the new Stormwater Management Plan. The City of Omaha is one year ahead of the Phase II permit and will be required to renew in 2013. They are hoping that NDEQ will issue their new permit, then revoke it in 2014 and reissue so that all the Partnership communities are on the same permit renewal cycle.
- Amanda Grint gave an update on the Natural Resources Inventory. Omaha By Design is preparing an open space preservation map based on data from the NRI. They would like this map incorporated into the City of Omaha Master Plan.
- Greg Youll gave an update on the Heartland 2050 project. A Request for Proposals has been issued by the Natural Land/Natural Resources subcommittee for scenario planning work.

5. Next Meeting Date

- A subcommittee meeting will be held May 9, 2013 at 10:30 am. The next meeting will be held May 23, 2013 at 10am at the NRC building.

6. Adjourn

- The meeting adjourned at approximately 11:10 am. An agenda, attendance list, and the handouts passed out at the meeting are available upon request.

Please contact Lori Laster at 444-6222 regarding any questions or comments concerning these meeting minutes.



**Record of Vote
April 25, 2013 - 10:00 AM to 12:00 PM – Board Room
Natural Resources Center, 8901 S. 154th Street, Omaha, NE**

Vote to Pay CBI Systems MS4Web Software Annual Maintenance Fee

Community	Voting Representative	Vote
Bellevue	N/A	N/A
Boys Town	N/A	N/A
Gretna	N/A	N/A
La Vista	John Kottmann	Yes
Omaha	Marty Grate	Yes
Papillion	Mark Stursma	Yes
Ralston	Jerry Chancellor (by proxy)	Yes
Sarpy County	Donna Lynam	Yes
P-MRNRD	Marlin Petermann	Yes



PAPILLION CREEK WATERSHED PARTNERSHIP

MEETING MINUTES



Partnership Meeting May 23, 2013 – 10:00 AM – Board Room Natural Resource Center, 8901 S 154th Street, Omaha, NE

Attendants:

The following were in attendance: John Kottmann (La Vista), Bruce Fountain (Sarpy County), Pat Dowse (Sarpy County) Jim Kee (Omaha) Nina Cudahy (Omaha), Michelle Colletti (Omaha), Mark Stursma (Papillion), Greg Youll (MAPA), Marty Grate (Omaha), Jerry Chancellor (Ralston), Randy Critzek (Bellevue), Kris Faris (Gretna), Laurie Carrette-Zook (HDR), Lyle Christensen (HDR) Amanda Grint (P-MRNRD), Lori Laster (P-MRNRD)

Purpose

A meeting of the Partnership was held on the above date in order to discuss topics stated in the attached agenda. The meeting began at approximately 10:06 am.

1. Introductions

- An agenda, sign-up sheet, and handouts were distributed.

2. Vote – Implementation Plan Update Scope of Work

- Lyle Christensen presented HDR's proposed scope of work for the Implementation Plan update was presented for the Partnership communities for discussion.
- The scope of work includes regular attendance and Partnership meetings, as well as stakeholder meetings with area planning agencies and other similar groups. The scope also includes data collection to update population and development projections throughout the watershed and an update of estimated costs and funding sources.
- Greg Youell with MAPA stated that some of the required data for the implementation plan update has been prepared for the Heartland 2050 project and agreed to provide that data to HDR.
- The total cost of the contract amendment is \$99,600. The fee includes services to provide support during adoption of the new interlocal agreement in 2014, if needed.
- The Partnership members in attendance voted to approve the scope of work. Please see attached vote sheet.



3. Other Items of Interest

- The City of Omaha has submitted their Notice of Intent for the next five-year permit. They will model their Stormwater Management Plan off the City of Lincoln's permit.

4. Next Meeting Date

- The next meeting will be held June 27, 2013 at 10am at the NRC building.

5. Adjourn

- The meeting adjourned at approximately 10:40 am. An agenda, attendance list, and the handouts passed out at the meeting are available upon request.

Please contact Lori Laster at 444-6222 regarding any questions or comments concerning these meeting minutes.



**Record of Vote
May 23, 2013 - 10:00 AM to 12:00 PM – Board Room
Natural Resources Center, 8901 S. 154th Street, Omaha, NE**

**Vote to Approve HDR Engineering, Inc. Contract Scope of Work to Update
the Partnership Implementation Plan**

Community	Voting Representative	Vote
Bellevue	Randy Critzek	Yes
Boys Town	n/a	n/a
Gretna	Kris Faris	Yes
La Vista	John Kottmann	Yes
Omaha	Marty Grate	Yes
Papillion	Mark Stursma	Yes
Ralston	Jerry Chancellor	Yes
Sarpy County	Bruce Fountain	Yes
P-MRNRD	Amanda Grint	Yes



PAPILLION CREEK WATERSHED PARTNERSHIP

MEETING MINUTES



Partnership Meeting July 25, 2013 – 10:00 AM – Board Room Natural Resource Center, 8901 S 154th Street, Omaha, NE

Attendants:

The following were in attendance: John Kottmann (La Vista), Chris Solberg (La Vista), Bruce Fountain (Sarpy County), Jim Kee (Omaha) Nina Cudahy (Omaha), Joe Bilek (Boys Town), Jeff Thompson (Papillion), Marty Leming (Papillion), Mark Stursma (Papillion), Lynn Dittmer (MAPA), Marty Grate (Omaha), Jerry Chancellor (Ralston), Kris Faris (Gretna), Dan Fricke (JEO) Amanda Grint (P-MRNRD), Lori Laster (P-MRNRD) and Marlin Petermann (P-MRNRD)

Purpose

A meeting of the Partnership was held on the above date in order to discuss topics stated in the attached agenda. The meeting began at approximately 10:04 am.

1. Introductions

- An agenda, sign-up sheet, and handouts were distributed.

2. Implementation Plan Update

- Amanda Grint stated that HDR is still working on gathering the required data for the project. MAPA has gathered much of the data needed. HDR met with MAPA, Omaha and Sarpy County on July 1 and followed up on July 9.
- HDR anticipates that the population projections and cash flow analysis will be completed and presented at the August Partnership Meeting.

3. MS4 Stormwater Management Plan

- The City of Omaha has submitted a draft Stormwater Management Plan to Department of Environmental Quality. Omaha's MS4 permit will expire in October. The draft stormwater management plan is modeled from the City of Lincoln's plan and is less prescriptive in permit activities. Omaha has not yet received comments on their draft plan.

4. Other Items of Interest



- World O! Water is scheduled for Saturday September 7th at Chalco Hills Recreation Area. It will last from noon to 4 pm. Jim Kee has flyers available for posting.

5. WP-5 Tour

- The meeting attendees departed for a tour of the WP-5 project near 126th Street and Cornhusker Road. Construction on WP-5 is scheduled to be completed in 2014.

6. Next Meeting Date

- The next meeting will be held August 22, 2013 at 10am at the NRC building.

5. Adjourn

- The meeting adjourned at approximately 10:30 am. An agenda, attendance list, and the handouts passed out at the meeting are available upon request.

Please contact Lori Laster at 444-6222 regarding any questions or comments concerning these meeting minutes.

PAPILLION CREEK WATERSHED PARTNERSHIP



MEETING MINUTES

Partnership Meeting August 22, 2013 – 10:00 AM – Board Room Natural Resource Center, 8901 S 154th Street, Omaha, NE

Attendants:

The following were in attendance: John Kottmann (La Vista), Chris Solberg (La Vista), Bruce Fountain (Sarpy County), Jim Kee (Omaha) Nina Cudahy (Omaha), Mark Stursma (Papillion), Lynn Dittmer (MAPA), Marty Grate (Omaha), Jerry Chancellor (Ralston), Lyle Christensen (HDR), Paul Woodward (Olsson Associates), Mike McIntosh (Lamp Rynearson & Associates), Amanda Grint (P-MRNRD), Lori Laster (P-MRNRD) and Marlin Petermann (P-MRNRD)

Purpose

A meeting of the Partnership was held on the above date in order to discuss topics stated in the attached agenda. The meeting began at approximately 10:10 am.

1. Introductions

- An agenda, sign-up sheet, and handouts were distributed.

2. Implementation Plan Update

- Lyle Christensen updated the Partnership on the progress of the Implementation Plan Update.
- Metropolitan Area Planning Agency (MAPA) had volunteered to allow the Partnership the use of the population projection data they are compiling as part of the Heartland 2050 project. This data is also being used by Omaha, Sarpy County, and other agencies for other planning efforts. In order to keep planning efforts consistent throughout the metro area and to keep costs low, this is the best plan.
- However, staffing changes at MAPA have put the population projections behind schedule. This could delay the schedule as the Implementation Plan should be completed by the end of 2013. The population data is imperative in determining which project areas may be threatened by development and to determine possible amount of Watershed Fees that might be collected.
- HDR will continue to work with MAPA to develop population projections; however, the projections may not be as detailed as originally planned. A draft report is anticipated for September. Based on the draft report, the Partnership will need to look at project priorities and possible funding sources for the next implementation plan.



3. MS4 Stormwater Management Plan

- The City of Omaha has submitted a draft Stormwater Management Plan to Department of Environmental Quality. Omaha's MS4 permit will expire in October. The draft stormwater management plan is modeled from the City of Lincoln's plan and is less prescriptive in permit activities. Omaha has not yet received comments on their draft plan.
- The Phase II communities' MS4 permit will expire next year. Their draft stormwater management plan will need to be submitted to NDEQ along with their annual report in April.
- The proposed Stormwater Management Plan will focus more on monitoring of stormwater best management practices (BMPs) than stream monitoring as in the past.

4. Other Items of Interest

- World O! Water is scheduled for Saturday September 7th at Chalco Hills Recreation Area. It will last from noon to 4 pm. Jim Kee has flyers available for posting.

5. Next Meeting Date

- The next meeting will be held September 26, 2013 at 10am at the NRC building.

6. Adjourn

- The meeting adjourned at approximately 11:15 am. An agenda, attendance list, and the handouts passed out at the meeting are available upon request.

Please contact Lori Laster at 444-6222 regarding any questions or comments concerning these meeting minutes.

PAPILLION CREEK WATERSHED PARTNERSHIP



MEETING MINUTES

Partnership Meeting September 26, 2013 – 10:00 AM – Board Room Natural Resource Center, 8901 S 154th Street, Omaha, NE

Attendants:

The following were in attendance: Bruce Fountain (Sarpy County), Marty Grate (Omaha), Lyle Christensen (HDR), Dave Lampe (FHU), Matt Pillard (HDR), Amanda Grint (P-MRNRD), Lori Laster (P-MRNRD) and Marlin Petermann (P-MRNRD)

Purpose

A meeting of the Partnership was held on the above date in order to discuss topics stated in the attached agenda. The meeting began at approximately 10:10 am.

1. Introductions

- An agenda, sign-up sheet, and handouts were distributed.

2. Implementation Plan Update

- Lyle Christensen and Matt Pillard, HDR Engineering, Inc., were in attendance to discuss the progress of the Implementation Plan Update.
- Part of the contract with HDR was to review the Watershed Management Plan to determine its compatibility with EPA Watershed Management Plan Guidance. EPA provides funding for water quality improvement projects through section 319 of the Clean Water Act. In order to be eligible for the 319 funds, an approved Watershed Management Plan must be developed.
- The EPA has developed nine elements that are required for every Watershed Management Plan. Matt Pillard compared the information required for each element with the content of the Partnership's 2009 Watershed Management Plan. The Partnership's Plan has the basic data required to develop a Plan for 319 funding. However, some additional data will be needed to develop specific goals and objectives. Some work will also need to be completed to develop project milestones, monitoring programs, criteria for success, and a schedule for implementation.
- The NRD will attempt to meet with the Section 319 Coordinator at NE Department of Environmental Quality to discuss the next steps to transition the Partnership Plan to a plan compatible for Section 319 funding. This will allow for more opportunities to apply for additional funds as projects are implemented without the additional cost of developing smaller watershed management plans for each project.



- Lyle Christensen briefed the group on the updated population and land use projections. Working with MAPA and former MAPA employee, Paul Hunt, HDR has updated the population and land use projections for the watershed in Douglas and Sarpy Counties. The population projections have not changed significantly from the projections in the 2009 report.
- HDR will now begin to develop the cash flow analysis to determine how projects may be funded in the next implementation phase. The land use projections will also be used to determine the final priority ranking of the regional detention basins.

3. MS4 Stormwater Management Plan

- The City of Omaha has submitted a draft Stormwater Management Plan to Department of Environmental Quality. Omaha's MS4 permit will expire in October. The draft stormwater management plan is modeled from the City of Lincoln's plan and is less prescriptive in permit activities. Omaha has not yet received comments on their draft plan.
- The Phase II communities' MS4 permit will expire next year. Their draft stormwater management plan will need to be submitted to NDEQ along with their annual report in April.
- The proposed Stormwater Management Plan will focus more on monitoring of stormwater best management practices (BMPs) than stream monitoring as in the past.

4. Next Meeting Date

- The next meeting will be held October 24, 2013 at 10am at the NRC building.

5. Adjourn

- The meeting adjourned at approximately 11:34 am. An agenda, attendance list, and the handouts passed out at the meeting are available upon request.

Please contact Lori Laster at 444-6222 regarding any questions or comments concerning these meeting minutes.

PAPILLION CREEK WATERSHED PARTNERSHIP



MEETING MINUTES

Partnership Meeting November 21, 2013 – 10:00 AM – Board Room Natural Resource Center, 8901 S 154th Street, Omaha, NE

Attendants:

The following were in attendance: Pat Dowse (Sarpy County), Scott Kardell (Boys Town), Lynn Dittmer (MAPA), Joe Soucie (La Vista), Chris Shewchuk (Bellevue), Paul Woodward (Olsson Associates), Donna Lynam (Sarpy County), Marty Grate (Omaha), Nina Cudahy (Omaha), Jim Kee (Omaha), Mark Stursma (Papillion), Amanda Grint (P-MRNRD), Lori Laster (P-MRNRD) and Marlin Petermann (P-MRNRD)

Purpose

A meeting of the Partnership was held on the above date in order to discuss topics stated in the attached agenda. The meeting began at approximately 10:05 am.

1. Introductions

- An agenda, sign-up sheet, and handouts were distributed.

2. November 20, 2013 Stakeholder Meeting Summary

- On November 20, the Partnership members met with representatives from the engineering, development, financial, and legal communities to discuss the proposed implementation plan.
- Currently, Watershed Fees have not been adjusted since their adoption in 2009. However, there is a need to adjust these fees along with inflation over the planning horizon. The HDR financial analyses assumed an adjustment factor of 2.5%. During the next five years, the Watershed Fees are proposed to increase by 2.5% per year to insure that the goal of 1/3 private funding and 2/3 public funding is met for the planned projects.
- The stakeholders present raised no issues with adjusting the Watershed Fees for inflation. They also agreed with the proposed Implementation Plan showing that WP-6 and WP-7 would be built in the next Implementation Period.
- Stakeholders at the meeting asked if the Partnership would ever consider regional water quality basins in lieu of BMPs on each development. They will draft a proposal to be reviewed by the Partnership members at a later date.

3. Draft Interlocal Agreement

- A draft of the next Partnership Interlocal Agreement was presented. The Agreement is set to expire June 30, 2014. Those present at the meeting suggested that most of the agreement



remain the same. However, the new Watershed Fee schedule will need to be included, along with the next implementation plan.

- There was a lot of discussion on collection of Watershed Fees. With the proposed yearly changes in fees, how will it be handled if a specific fee amount is written into a subdivision agreement?

4. MS4 Stormwater Management Plan

- A draft of the Phase II Stormwater Management Plan for the NPDES MS4 permit. The MS4 permit for the Phase II communities is set to expire in October 2014 and they will be required to submit a draft plan along with their annual report to NDEQ in April 2014. This Stormwater Management Plan will also be included in the Interlocal Agreement.

5. Next Meeting Date

- The next meeting will be held December 19, 2013 at 10am at the NRC building.

6. Adjourn

- The meeting adjourned at approximately 11:52 am. An agenda, attendance list, and the handouts passed out at the meeting are available upon request.

Please contact Lori Laster at 444-6222 regarding any questions or comments concerning these meeting minutes.