

PAPILLION CREEK WATERSHED PARTNERSHIP



MEETING MINUTES

Partnership Meeting March 26, 2015 – 10:00 AM – Board Room Natural Resource Center, 8901 S 154th Street, Omaha, NE

Attendants:

The following were in attendance: Scott Kardell (Boys Town), Lynn Dittmer (MAPA), Nina Cudahy (Omaha), Jim Kee (Omaha), Jeff Thompson (Papillion), Andy Szatko (Omaha), John Kottmann (La Vista), Kris Farris (Gretna), Chris Solberg (La Vista), Amanda Grint (P-MRNRD), Lori Laster (P-MRNRD) and Marlin Petermann (P-MRNRD)

Purpose

A meeting of the Partnership was held on the above date in order to discuss topics stated in the attached agenda. The meeting began at approximately 10:07 am.

1. Introductions

- An agenda, sign-up sheet, and handouts were distributed.

2. Notice of Vote – CBI Software Annual Fee

- The Partnership utilizes CBI MS4Web Software for tracking required permit activities under the MS4 permit issued by NDEQ. The annual maintenance and hosting fee for this software is \$15,279.02.
- When the software was originally purchased by the Partnership it was agreed that the annual fee would be voted on each year to allow the Partners to assess the software's usefulness.
- Jeff Thompson noted that the City of Papillion hired Felsburg, Holt, & Ulevig to assess their permit activities. They were able to use some of their program funding from NDEQ. FHU will make a presentation at a future meeting.
- The MS4 permit annual report is due April 1. Amanda Grint will be sending out the report template today.
- This is the final year of the five-year permit. However, NDEQ has not yet issued the new permit. They have issued an administrative extension of the existing permit until further notice.

3. NDEQ 319 Grant

- The City of Omaha and the P-MRNRD have submitted a Project Implementation Plan (PIP) to develop a Watershed Plan that will meet the EPA 9 Element format. This plan will cover all the area within the Papillion Creek Watershed as well as areas contributing to the



Missouri River Watershed. If approved, funding will be available to develop the 9 Element plan that will then make all communities eligible for 319 funding for projects without developing a full watershed plan.

- If approved, matching funds will be requested from the Partnership fund.

4. Other Items of Interest

- Prairie Queen will be open to the public on March 31. A formal opening ceremony will be held at the end of April. P-MRNRD has brochures available if you would like some to hand out at your offices.
- Bids will be opened for Papio Dam Site 15A on March 31. Construction is anticipated to start on May 1 with a completion date of December 1, 2016.
- FYRA Engineering has been selected as the design engineer for WP-6 and WP-7, the next two structures in the Watershed Management Plan. P-MRNRD is negotiating a contract with the firm and the project is anticipated to kick off in May.
- P-MRNRD has begun to update the District-wide Multi-Hazard Mitigation Plan. Announcements for the first round of public meetings will be going out soon and participation from multiple departments in each community and the public is encouraged.

5. Next Meeting Date

- The next meeting will be held April 23, 2015 at 10am at the NRC building.

6. Adjourn

- The meeting adjourned at approximately 11:19 am. An agenda, attendance list, and the handouts passed out at the meeting are available upon request.

Please contact Lori Laster at 444-6222 regarding any questions or comments concerning these meeting minutes.

PAPILLION CREEK WATERSHED PARTNERSHIP



MEETING MINUTES

Partnership Meeting May 28, 2015 – 10:00 AM – Board Room Natural Resource Center, 8901 S 154th Street, Omaha, NE

Attendants:

See attached sign-in sheet.

Purpose

A meeting of the Partnership was held on the above date in order to discuss topics stated in the attached agenda. The meeting began at approximately 10:06 am.

1. Introductions

- An agenda, sign-up sheet, and handouts were distributed.

2. Review of Vote – CBI Software Annual Fee

- The Partnership utilizes CBI MS4Web Software for tracking required permit activities under the MS4 permit issued by NDEQ. The annual maintenance and hosting fee for this software is \$15,279.
- When the software was originally purchased by the Partnership it was agreed that the annual fee would be voted on each year to allow the Partners to assess the software's usefulness.
- As a meeting of the Partnership was not held in April to approve the expenditure, votes were taken by email.
- The Partnership voted to approve the payment of the fee. See attached vote sheet.

3. Papillion Program Audit – Jesse Poore, FHU

- Jesse Poore presented the finding of a non-regulatory, self-evaluation of the City of Papillion's Stormwater Program. Papillion requested the audit to ensure that they were in general compliance with their MS4 permit and to determine areas that need improvement or increased staff training.
- The FHU audit reviewed documentation of the City's program activities, interviewed municipal staff on their roles and processes, and evaluated the MS4 software use by the City. FHU then prepared a report with observations and recommendations for improvement.
- FHU also looked at the minimum control measures as prescribed in the MS4 stormwater permit.



- The audit identified several areas where the Partnership as a whole can take credit for the activities of Omaha, however there are actions that Papillion can take on their own to streamline reporting processes and increase public awareness.
- While the work FHU completed was for the City of Papillion, Jesse believes it could be useful to other communities as well. He will work with Jeff Thompson in Papillion to distribute the final report.
- Discussion from those in attendance indicated that dry weather monitoring training for inspectors would be a good idea. The Partnership will also start discussing the permit minimum control measures as a group during meetings to identify areas that need improvement or where increased public outreach would be easily attainable.

4. NDEQ 319 Grant

- The City of Omaha and the P-MRNRD have submitted a Project Implementation Plan (PIP) to develop a Watershed Plan that will meet the EPA 9 Element format. This plan will cover all the area within the Papillion Creek Watershed as well as areas contributing to the Missouri River Watershed. If approved, funding will be available to develop the 9 Element plan that will then make all communities eligible for 319 funding for projects without developing a full watershed plan.
- Comments were received from EPA on the PIP and they have been addressed. The PIP has been resubmitted.
- The total project cost is \$133,000. The grant will provide \$79,000. It is proposed that the Partnership will provide \$35,000, and the City of Omaha will provide the remaining \$19,000.
- A Partnership Fund budget will be presented at next month's meeting for discussion of the \$35,000 Partnership contribution.
- **NOTICE: at the next meeting, the Partnership will vote on the \$35,000 contribution.**

4. Other Items of Interest

- The 2015 Omaha Green Infrastructure Tour has been scheduled for July 9th. An email notice will be sent by UNL Extension soon with more details.
- In March 2016, UNO will host the Midwest LID Symposium and Design Competition. Steve Rodie will be coordinating the planning of the event. More information will be coming in the next few weeks.

5. Next Meeting Date

- The next meeting will be held June 25, 2015 at 10am at the NRC building.

6. Adjourn

- The meeting adjourned at approximately 11:16 am. An agenda, attendance list, and the handouts passed out at the meeting are available upon request.

Please contact Lori Laster at 444-6222 regarding any questions or comments concerning these meeting minutes.

**PAPILLION CREEK
WATERSHED PARTNERSHIP**



SIGN-IN SHEET

**Partnership Meeting
May 28, 2015 – 10:00 AM– Board Room
Natural Resources Center, 8901 S 154th Street, Omaha, NE
(Please Print)**

	NAME & EMPLOYER	MAILING ADDRESS STREET - CITY/ZIP	TELEPHONE & EMAIL ADDRESS
X	Lori Laster P-MRNRD	8901 S. 154 th Street Omaha, NE 68138	(402) 444-6222 llaster@papionrd.org
X	Amanda Grint P-MRNRD	8901 S. 154 th Street Omaha, NE 68138	(402) 444-6222 agrnt@papionrd.org
X	Marlin Petermann P-MRNRD	8901 S. 154 th Street Omaha, NE 68138	(402) 444-6222 mpetermann@papionrd.org
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X	Nina Cudahy Omaha Public Works	5600 S. 10 th St. Omaha, NE 68107	(402) 444-3915 ncudahy@ci.omaha.ne.us
	Selma Kessler Omaha Public Works	5600 S. 10 th St. Omaha, NE 68107	(402) 444-3915 skessler@ci.omaha.ne.us
JK	Jim Kee Omaha Public Works	5600 S. 10 th St. Omaha, NE 68107	(402) 444-3915 jkee@ci.omaha.ne.us
	Bruce Fountain Sarpy County	1210 Golden Gate Dr. Papillion, NE	(402) 593-1555 bfountain@sarpy.com
WY	Donna Lynam Sarpy County	1210 Golden Gate Dr. Papillion, NE	(402) 593-1555 dlynam@sarpy.com
	Scott Kardell Boys Town	355 McBreen Circle Boys Town, NE 68010	(402) 498-1135 scott.kardell@boystown.org
MS	Mark Stursma City of Papillion	122 E. Third St. Papillion, NE 68046	(402) 597-2060 mstursma@papillion.org
	Jeff Thompson City of Papillion	122 E. Third St. Papillion, NE 68046	(402) 898-9092 jefft@papillion.org
JMK	John Kottmann City of La Vista	8116 Park View Blvd. La Vista, NE 68128	(402) 331-4343 jkottmann@cityoflavista.org
	Chris Solberg City of La Vista	8116 Park View Blvd. La Vista, NE 68128	(402) 331-4343 csolberg@cityoflavista.org
	Joe Soucie City of La Vista	8116 Park View Blvd. La Vista, NE 68128	(402) 331-4343 jsoucie@cityoflavista.org
	Dan Freshman City of Ralston	8220 Serum Ave. Ralston, NE 68127	(402) 331-4118 dfreshman@cityofralston.com
	Jerry Chancellor City of Ralston	8220 Serum Ave. Ralston, NE 68127	(402) 331-4118 jchancellor@cityofralston.com
X	Chris Shewchuk City of Bellevue	210 W. Mission Ave. 1510 Wall Street Bellevue, NE 68005	(402) 293-3000 3032 chris.shewchuk@bellevue.net

PARTNERS

Bellevue Boys Town Gretna La Vista Omaha Papillion Ralston Sarpy County Papio-Missouri River NRD



**Record of Vote
April 24, 2015
Proxy Vote via email**

Vote to Pay CBI Systems MS4Web Software Annual Maintenance Fee

Community	Voting Representative	Vote
Bellevue	Jeff Roberts	Yes
Boys Town	Did not vote	
Gretna	Did not vote	
La Vista	John Kottmann	Yes
Omaha	Marty Grate	Yes
Papillion	Marty Leming	Yes
Ralston	Dan Freshman	Yes
Sarpy County	Bruce Fountain	Yes
P-MRNRD	Marlin Petermann	Yes



**PAPILLION CREEK
WATERSHED PARTNERSHIP**



SIGN-IN SHEET

**Partnership Meeting
May 28, 2015 – 10:00 AM– Board Room
Natural Resources Center, 8901 S 154th Street, Omaha, NE
(Please Print)**

	Tammi Palm City of Bellevue		
	Jeff Roberts City of Bellevue		
X	Kris Faris City of Gretna		
	Tammy Tisdale City of Gretna		
	Steve Perry City of Gretna		
X	Andy Szatko City of Omaha		andy.szatko@cityofomaha.org
X	Adam Rupe JED Consulting Group	2700 Fletcher Ave Lincoln, NE 68504	arupe@jed.com
X	Lynn Dittmer MAPA	2222 Cuming St. Omaha, NE 68102	ldittmer@mapalog.org
JRP	Jesse Poore City of Papillion	310 S. 9 th St. Lincoln, NE 68508	jesse.poore@thuey.com

PARTNERS

Bellevue Boys Town Gretna La Vista Omaha Papillion Ralston Sarpy County Papio-Missouri River NRD

PAPILLION CREEK WATERSHED PARTNERSHIP



MEETING MINUTES

Partnership Meeting June 25, 2015 – 10:00 AM – Board Room Natural Resource Center, 8901 S 154th Street, Omaha, NE

Attendants:

See attached sign-in sheet.

Purpose

A meeting of the Partnership was held on the above date in order to discuss topics stated in the attached agenda. The meeting began at approximately 10:08 am.

1. Introductions

- An agenda, sign-up sheet, and handouts were distributed.

2. WP-8 Flood Control Structure and Potential Development

- Amanda Grint discussed the WP-8 flood control concept plan that was included in the 2009 Watershed Management Plan. This structure was to be located southwest of 180th and Harrison Streets.
- Recently Sarpy County received a preliminary plat for the same area. The NRD then had HDR evaluate the WP-8 site to determine if the reservoir site was feasible.
- HDR's study determined that the concept plan as shown in the 2009 Watershed Management Plan would affect many existing residential lots. HDR then revised the concept plan for WP-8 to determine the feasibility of any type of flood control structure in this general area.
- Because the proposed dam is in an urban area, any storage facility would be required to meet the Nebraska Department of Natural Resource's high hazard dam regulations.
- Based on the required dam safety criteria, updated hydrologic and hydraulic analyses, and current residential development, HDR found that even with a minimal pool elevation, only 304 acre-feet could be provided which would result in a 10% reduction in peak flows on the South Papillion Creek immediately downstream of the confluence with the WP-8 tributary. This configuration would still impact 9 existing residential lots. The WP-8 project would also result in relocation of a major sewer line and power line.
- Due to these constraints, this does not appear to be a feasible project. The recommendation is that the project be removed by consensus of the Partners at this time. When the next implementation plan and Interlocal agreement is updated, the project would officially be removed from the plan.



- Nina Cudahy stated that it seems like the project would result in a large amount of funds expended for very little benefit.
- Bruce Fountain indicated that the Sarpy County Board would be voting on the proposed plat on July 14, 2015. Some documentation stating the intent of the Partnership with regard to WP-8 is needed to present to the County Board. He also stated that it is difficult to reserve reservoir sites from development when there is no money to purchase the land.
- Marlin Petermann stated that this is an issue throughout the watershed and several sites have current development pressure.
- John Kottmann asked how much has been collected in Watershed Fees to date and if this money could be earmarked for land purchase.
- Chris Solberg stated that it's more important to purchase the land at this point as these sites may not be available when there's money to build the structures.
- **After the discussion, there was consensus to remove WP-8 from the Watershed Management Plan due to the costs and impact of the project when the Interlocal agreement is updated next.**

3. Vote – Provide PCWP Funds for Development of Watershed Management Plan

- Amanda Grint stated the City of Omaha and the P-MRNRD have submitted a Project Implementation Plan (PIP) to develop a Water Quality Watershed Plan that will meet the EPA 9 Element format. This plan will cover all the area within the Papillion Creek Watershed as well as areas contributing to the Missouri River Watershed. If approved, funding will be available to develop the 9 Element plan that will then make all communities eligible for 319 funding for projects without developing a full water quality watershed plan.
- The total project cost is \$133,000. The grant will provide \$79,000. It is proposed that the Partnership will provide \$35,000, and the City of Omaha will provide the remaining \$19,000.
- Nina Cudahy stated that input will be need from the partners on potential projects to include in the plan. Projects such as stream restorations, water quality basins and others that address non-point source pollution.
- John Kottmann asked how this plan would affect the NRD cost-share applications since the Urban Drainageway Program requires applicants to have applied for 319 funding in order to be eligible for NRD funding. If projects are not included in this plan, would the applicant be required to develop a new water quality watershed management plan? Marlin Petermann stated that the NRD could work with applicants if a project arises that is not included in this plan.
- **The Partnership voted 5-0 to approve the contribution of \$35,000 in Partnership funds to the development of the water quality watershed management plan. See attached vote sheet.**

4. Other Items of Interest

- Lori Laster handed out a flyer for the District's Hazard Mitigation Plan. This flyer gives a website and survey to gather public input on the hazards that are of the most concern for citizens in the area. Input from both public employees and the public is highly encouraged throughout the development of the plan.
- The 2015 Omaha Green Infrastructure Tour has been scheduled for July 9th. An email notice will be sent by UNL Extension soon with more details.

- In March 2016, UNO will host the Midwest LID Symposium and Design Competition. Steve Rodie will be coordinating the planning of the event. More information will be coming in the next few weeks.

5. Next Meeting Date

- The next meeting will be held July 23, 2015 at 10am at the NRC building.

6. Adjourn

- The meeting adjourned at approximately 11:21 am. An agenda, attendance list, and the handouts passed out at the meeting are available upon request.

Please contact Lori Laster at 444-6222 regarding any questions or comments concerning these meeting minutes.



**Record of Vote
June 25, 2015 - 10:00 AM to 12:00 PM – Board Room
Natural Resources Center, 8901 S. 154th Street, Omaha, NE**

Vote to support the development of and use \$35,000 from the Partnership Fund to help cover the local share of the EPA 319 Grant for the basin-wide water quality watershed management plan.

Community	Voting Representative	Vote
Bellevue		
Boys Town		
Gretna	Kris Farris	Yes
La Vista	John Kottmann	Yes
Omaha	Nina Cudahy	Yes
Papillion		
Ralston		
Sarpy County	Bruce Fountain	Yes
P-MRNRD	Marlin Petermann	Yes



**PAPILLION CREEK
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	Chris Shewchuk City of Bellevue	501 Wall Street Bellevue, NE 68005	(402) 293-3000 chris.shewchuk@bellevue.net

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	Tammy Tisdale City of Gretna		
	Steve Perry City of Gretna		
X	Andy Szatko City of Omaha		andy.szatko@cityofomaha.org
✓	Lynn Dittmer MAPA	2222 Cuming St. Omaha, NE 68102	ldittmer@mapacog.org
	Adam Rupe JEO	2700 Fletcher Ave Lincoln, NE	arupe@jeo.com
	Kellan Strauch USGS	5231 S 19 th Street Lincoln, NE	kstrauch@usgs.gov
	Fardel White City of La Vista		

PAPILLION CREEK WATERSHED PARTNERSHIP



MEETING MINUTES

Partnership Meeting September 24, 2015 – 10:00 AM – Board Room Natural Resource Center, 8901 S 154th Street, Omaha, NE

Attendants:

See attached sign-in sheet.

Purpose

A meeting of the Partnership was held on the above date in order to discuss topics stated in the attached agenda. The meeting began at approximately 10:08 am.

1. Introductions

- An agenda, sign-up sheet, and handouts were distributed.

2. MS4 Stormwater Management Plan Activities

- Amanda Grint discussed the first two elements of the MS4 NPDES Stormwater Management Plan Permit, Public Outreach and Education and Public Participation and Involvement. The group discussed the differences between the current permit (that is on administrative extension) and the proposed permit elements. Basically, the requirements are the same but are more generalized in the proposed permit to allow more flexibility in implementation. Also, incorporated in the discussion was the MS4 permit audit that the City of Papillion completed and the recommendations from that report.
- The group discussed the tasks that are part of each element, how they are reported and how each community can use templates and products that are already developed to enhance their stormwater program.
- Andy Szatko, City of Omaha, walked the group through the information available on omahastormwater.org. He discussed how any of the developed items can be used by Partnership members. Additionally, the group reviewed the process for public comment on illicit discharges.
- The templates for stormwater brochures, campaigns, etc. can all be edited by each PCWP member to fit their community's specific needs. Any editable form needed can be obtained from Andy or on the Google Drive that was previously provided.
- The group discussed having links to omahastormwater.org on their websites and also for the City's stormwater website to be updated with a Partnership logo. This being especially important for illicit discharge reporting and erosion and sediment public comments so that it is easier to communicate to the public that illicit discharges can be reported on the Omaha site for any community in the PCWP.



- **In the next months the PCWP will discuss the remaining elements of the Stormwater Management Plan.**

3. Emma Trehitt, NDEQ MS4 Coordinator

- Emma Trehitt introduced herself to the group and noted that she has taken over for Blayne Renner at NDEQ as the MS4 Coordinator.

4. Watershed Management Fees

- A table showing all Watershed Management Fees collected to date by community was distributed.

5. EPA Urban Waters Small Grant Program

- Information on the EPA Urban Waters Small Grant Program was distributed. Awards range from \$40k to \$60K. Omaha received a grant in years past for the Saddle Hills project.

6. Semi Annual MS4 Report – due October 1

- Lori Laster emailed a template that can be used for the semi annual report due on October 1st.

7. Other Items of Interest

- Marlin Petermann reviewed the watershed plan and discussed the development pressure on the remaining sites. He also gave an update on the Papio NRD budget and bond election issue.
- Andy Szatko discussed the upcoming Midwest LID symposium which is a design competition being headed by UNO for regional consultants. The website is midwestLIDsymposium.org and the page will be up and running soon. If anyone is interested on becoming involved by participating on a planning committee please contact Andy.

8. Next Meeting Date

- The next meeting is scheduled for October 22nd, 2015 at 10 a.m.

9. Adjourn

- The meeting adjourned at approximately 11:16 am. An agenda, attendance list, and the handouts passed out at the meeting are available upon request.

Please contact Amanda Grint at 444-6222 regarding any questions or comments concerning these meeting minutes.

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WATERSHED PARTNERSHIP**



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Partnership Meeting
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Natural Resources Center, 8901 S 154th Street, Omaha, NE
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<i>AG</i>	Amanda Grint P-MRNRD	8901 S. 154 th Street Omaha, NE 68138	(402) 444-6222 agrint@papionrd.org
<i>MP</i>	Marlin Petermann P-MRNRD	8901 S. 154 th Street Omaha, NE 68138	(402) 444-6222 mpetermann@papionrd.org
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<i>DL</i>	Donna Lynam Sarpy County	1210 Golden Gate Dr. Papillion, NE	(402) 593-1555 dlynam@sarpy.com
<i>SAK</i>	Scott Kardell Boys Town	355 McBreen Circle Boys Town, NE 68010	(402) 498-1135 scott.kardell@boystown.org
<i>MS</i>	Mark Stursma City of Papillion	122 E. Third St. Papillion, NE 68046	(402) 597-2060 mstursma@papillion.org
<i>VT</i>	Jeff Thompson City of Papillion	122 E. Third St. Papillion, NE 68046	(402) 898-9092 jefft@papillion.org
<i>JK</i>	John Kottmann City of La Vista	8116 Park View Blvd. La Vista, NE 68128	(402) 331-4343 jkottmann@cityoflavista.org
<i>CS</i>	Chris Solberg City of La Vista	8116 Park View Blvd. La Vista, NE 68128	(402) 331-4343 csolberg@cityoflavista.org
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	Tammi Palm City of Bellevue		
	Jeff Roberts City of Bellevue		
KA	Kris Faris City of Gretna	204 N. McKenna Gretna, Ne. 68028	Kris@cityofgretna.com
	Tammy Tisdale City of Gretna		
	Steve Perry City of Gretna		
AS	Andy Szatko City of Omaha		andy.szatko@cityofomaha.org
	Lynn Dittmer MAPA	2222 Cuming St. Omaha, NE 68102	ldittmer@mapacog.org
PMD	PAT DOLGE SARPY COUNTY	15100 50th ST PAPILLION, NE 68046	PDOLGE@SARPY.COM
MS	MARY LEMING CITY OF OMAHA	9909 POTAL ROAD PAPILLION NE 68046	MLEMING@PAPILLION.ORG
NS	Nick Sutko CH2M	222 South 15 th St. Ste. 1402 S Omaha NE 68102	nick.sutko@ch2m.com
	Kevin Kruse	JEO Consulting Group Inc	KKruse@jeo.com
	Emma Trenhitt NDEQ		emma.trenhitt@nebraska.gov

PARTNERS

Bellevue Boys Town Gretna La Vista Omaha Papillion Ralston Sarpy County Papio-Missouri River NRD